**Confidentiality Agreement**

## **Confidentiality Policy**

All information concerning clients, former clients, our staff, volunteers, and financial data, and business records of Blue Rose Counseling, PLLC is confidential. “Confidential” means that you are free to talk about Blue Rose Counseling, PLLC and about your program and your relationship with it, but you are not permitted to disclose clients’ names or talk about them in ways that will make their identity known. No information may be released without appropriate authorization. This is a basic component of client care and business ethics and mandated within the Health Insurance Portability and Accountability Act of 1996 (HIPPA) guidelines.

Blue Rose Counseling, PLLC expects you to respect the privacy of clients and to maintain their personal and financial information as confidential. All records dealing with specific clients must be treated as confidential. General information, policy statements or statistical material that is not identified with any individual or family is not classified as confidential. Staff, colleagues, and partners of Blue Rose Counseling, PLLC are responsible for maintaining the confidentiality of information relating to all other partners, in addition to clients.

## **Certification**

I have read Blue Rose Counseling, PLLC’s policy on confidentiality and the Statement of Confidentiality presented above. I agree to abide by the requirements of the policy and inform a representative of Blue Rose Counseling, PLLC immediately if I believe any violation (unintentional or otherwise) of the policy has occurred. I understand that violation of this policy will lead to disciplinary action according to Federal HIPAA guidelines.

Signature Name Date